

FARHEENA KHATIB

Senior Data Analytics & Business Intelligence Professional

CONTACT

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📍 Maharashtra, India

OPEN TO WORK

- ✓ Available Immediately
- ✓ Open to Onsite Opportunities
- ✓ Open to Hybrid Opportunities
- ✓ Open to Remote Opportunities
- ✓ Willing to Relocate Anywhere in India

PROFESSIONAL HIGHLIGHTS

- ✓ 21+ Years of IT Experience
- ✓ Strong SQL, Oracle & Database Expertise
- ✓ Power BI & Tableau Dashboard Development
- ✓ Python-Based Data Analysis
- ✓ Reporting Automation & KPI Development
- ✓ Data Quality & Governance Experience
- ✓ Business Intelligence & Decision Support
- ✓ Strong Analytical & Problem-Solving Skills
- ✓ Excellent Stakeholder Communication

EDUCATION

- **Master of Computer Applications (MCA)**
Shri Sant Gajanan Maharaj College of Engineering
- **Master of Science (M.Sc.) Physics**

CERTIFICATIONS

- Oracle Certified Associate – Database Administrator (OCA DBA)
- Data Science Certification

PROFESSIONAL SUMMARY

Senior Data Analytics, Business Intelligence, Reporting, and Database Professional with 21+ years of IT experience delivering data-driven solutions across enterprise environments. Strong expertise in Data Analytics, SQL, Power BI, Python, Oracle Database Administration, ETL, Reporting Automation, Dashboard Development, Data Quality, and Business Intelligence.

Proven ability to transform complex datasets into meaningful business insights, support executive decision-making, improve reporting efficiency, and ensure data accuracy across large-scale systems.

Due to Non-Disclosure Agreements (NDA), specific client names, project details, and engagement information cannot be publicly disclosed.

CORE COMPETENCIES

- Data Analytics & Business Intelligence
- Python (Pandas, NumPy)
- Data Quality & Governance
- SQL & Advanced Query Development
- Oracle Database Administration
- Executive Reporting
- Power BI Dashboard Development
- ETL Processes & Data Integration
- Stakeholder Management
- Tableau Reporting & Visualization
- KPI Reporting & Business Insights
- Financial & Operational Analytics

CAREER OVERVIEW

Senior Data Analytics, Reporting & Database Professional

2004 – Present

Worked across multiple enterprise environments, consulting assignments, confidential client engagements, and business-critical systems supporting reporting, analytics, database administration, and operational decision-making.

Key Contributions:

- Delivered reporting and analytics solutions supporting business performance monitoring.
- Designed, developed, and maintained dashboards, KPI scorecards, and management reports.
- Developed SQL-based reporting frameworks and automated data extraction processes.
- Performed advanced data validation, cleansing, quality assurance, and reconciliation activities.
- Supported ETL initiatives including extraction, transformation, loading, and integration.
- Managed enterprise database environments, backup strategies, recovery procedures, and performance optimization.
- Collaborated with business stakeholders to translate requirements into data-driven solutions.
- Produced executive reporting and decision-support analytics.
- Worked with financial, operational, and business datasets to identify trends and improvement opportunities.
- Contributed to confidential projects and client engagements covered under NDA.

PROFESSIONAL EXPERIENCE

1. Data Analyst

2023 – 2024

- Analyzed financial and operational datasets using SQL, Excel, and Python.
- Built Power BI and Tableau dashboards to monitor KPIs and business performance.
- Performed exploratory data analysis and identified trends, anomalies, and business opportunities.
- Developed automated reports supporting management and business teams.
- Supported business decision-making through actionable insights and data visualization.

2. Database Management Specialist

- Supported ETL processes and data integration initiatives.
- Managed database environments and data quality controls.
- Developed SQL queries, reports, and data validation procedures.
- Assisted in maintaining data integrity, consistency, and accuracy.

3. Earlier Technical Experience

Assistant Programmer | System Administration | Database Administration

- Managed systems, databases, backups, recovery, and technical operations.
- Supported enterprise software environments and end-user operations.
- Performed troubleshooting, monitoring, performance optimization, and technical support activities.

TECHNICAL SKILLS

Data Analytics	: Power BI, Tableau, Data Visualization, Dashboard Development, KPI Reporting
Programming	: Python, Pandas, NumPy
Databases	: Oracle, SQL, PL/SQL, Database Administration
Data Management	: ETL, Data Integration, Data Quality, Data Validation
Tools	: Excel, Reporting Tools, Business Intelligence Platforms

TARGET ROLES

- Senior Data Analyst
- Data Analyst
- Business Intelligence Analyst
- Reporting Analyst
- MIS Analyst / MIS Manager
- Analytics Consultant
- Database Analyst



CURRENT CTC:
₹18 LPA



EXPECTED CTC:

₹21.60 LPA

(Negotiable Based on Role & Responsibilities)